

PARAGLIDING WORLD CUP ASSOCIATION

2003 REGULATIONS for ORGANISERS of a PARAGLIDING WORLD CUP EVENT

VERSION 8.0



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Contents

1	SITE APPROVAL.....	4
2	CONDITIONS FOR WORLD CUP ORGANISERS.....	4
3	APPLICATIONS.....	4
4	WORLD CUP ALLOCATION.....	5
5	PRE WORLD CUP EVENTS.....	5
6	DURATION AND SCOPE OF WORLD CUP EVENTS.....	6
7	DISCIPLINES.....	6
8	ADDITIONAL COMPETITIONS.....	6
9	CANCELLATION OF A WORLD CUP EVENT.....	6
10	ORGANIZATIONAL STRUCTURE.....	7
11	PREPARATION OF THE COMPETITION.....	7
11.1	GUIDELINE FOR TASK SETTERS.....	7
11.2	ACCOMMODATION INFORMATION FOR PILOTS.....	8
11.3	ACCOMODATION FOR TD, TA AND VIDEO TEAM.....	8
12	INSURANCE.....	8
13	PILOTS REGISTRATION.....	8
13.1	PILOTS REGISTRATION / SELECTION.....	8
13.2	NUMBER OF PILOTS COMPETING.....	8
13.3	ORGANIZER WILDCARDS.....	9
13.4	WORLD CUP WILDCARDS.....	9
13.5	PILOT ENTRY FEE PAYMENT.....	9
13.6	ORGANIZER FEE.....	9
13.7	TEAM LEADERS AND OTHER NON COMPETING PARTICIPANTS.....	10
14	HEADQUARTERS (HQ) FACILITIES.....	10
15	LOCAL REGISTRATION.....	11
15.1	SAFETY LIST FOR REPORT BACK.....	11
15.2	GLIDERS DOCUMENTATION.....	12
16	TRANSPORT.....	12
17	COMMUNICATION.....	12

18 TASKSETTING – SAFETY – REPORT BACK.....	12
18.1 TASK SUPERVISION.....	12
18.2 REPORT BACK.....	12
19 ENTERTAINMENT AND CATERING.....	13
20 PRESS WORK AND MEDIA COVER.....	13
21 ADVERTISING RIGHTS.....	13
22 TELEVISION RIGHTS.....	13
23 TECHNICAL DELEGATE, TECHNICAL ADVISOR.....	14
23.1 TECHNICAL DELEGATE (TD).....	14
23.2 TECHNICAL ADVISOR (TA).....	14
23.3 PWCA VIDEO TEAM / PR OFFICER.....	14
23.4 ACCOMODATION AND LOCAL TRANSPORTATION.....	14
23.5 TRAVEL FOR TD AND TA.....	14
23.6 COMMUNICATION FOR TD AND TA.....	14
24 WORLD CUP SCORING AND RANKING.....	15
25 SCORING & FLIGHT VERIFICATION.....	15
26 TROPHIES, MEDALS AND CERTIFICATES.....	15
26.1 THE OFFICIAL WORLD CUP TROPHY.....	15
26.2 TROPHIES FOR THE OVERALL WORLD CUP WINNERS (FINAL EVENT).....	15
26.3 TROPHIES FOR EACH EVENT.....	15
26.4 TEAM TROPHY: (SEE PWCA ICR §5).....	15
26.5 PRIZE MONEY.....	15
ANNEX 1 - PWCA INTERNATIONAL COMPETITION RULES.....	17
ANNEX 2 - CONDITIONS FOR WORLD CUP ORGANIZERS.....	17
A2.1 ORGANIZATIONAL AND TECHNICAL CONDITIONS.....	17
A2.3 FINANCIAL ASPECTS.....	17
ANNEX 3 - ADVERTISING RIGHTS.....	17
ANNEX 4 - BROADCASTING RIGHTS.....	18
ANNEX 5 - MEDIA AND PRESS.....	18
ANNEX 6 - MANAGEMENT OF IMAGE RIGHTS.....	19
ANNEX 7 - ACCREDITATION.....	19

1 SITE APPROVAL

Competitions may only be allocated to organizers based on an approved flying site. Site approval is carried out by the PWCA Committee in accordance with the provisions of FAI/CIVL regulations as well as PWCA International Competition Rules (PWCA ICR) and the recommendations of the PWCA Observer who visited the site during the pre event.

Paragliding World Cup Rules take precedence.

2 CONDITIONS FOR WORLD CUP ORGANISERS

World Cup event Organizers must fulfill the minimum requirements of the PWCA Committee in organizational, technical, financial and personnel terms as well as the safety requirements (see ANNEX 2 - Conditions for World Cup Organizers). Before and during the competition, the organizer must also fulfill the TD's requirements and follow his advices.

3 APPLICATIONS

The Organizer's application must contain the following :

- approval of the national FAI member.
- location and headquarters (HQ) of the Organization Committee (OC).
- location of the proposed flying area.
- name of General Organizer (GO) and Meet Director (MD).
- proposals for event dates.
- budget and bank coordinates
- organization and personnel structure
- headquarters facilities
- information on accommodation (type, prices, etc.).
- transport facilities.
- planned program.
- average weather conditions over last years (temperatures, wind, rain) around the date of the event
- map of the area with the turn points and GPS co-ordinates

- Description of the emergency procedure including□
 - English speaking Doctor.
 - proper equipment defined by the doctor.
 - ambulance.
 - helicopter equipped with mountain rescue together with the expected delay.
 - reliable system of communication.

4 WORLD CUP ALLOCATION

The PWCA Committee awards World Cup competitions to individual organizers by the **middle of August** or at a later date of the respective year determined by the PWCA. The Organizers who apply for a World Cup event must send their bid at least 15 months before the proposed event date.

Any new organizer must run a Pre-World Cup competition before (see Pre World Cup Events).

5 PRE WORLD CUP EVENTS

A Pre-World Cup event must be submitted for approval to the PWCA Office 6 months before the event. All details about the competition will be noted on the PWCA web calendar page.

The organizers may apply the rules and use the scoring/flight verification system they want, but it would be preferable if the PWCA rules and the official PWCA scoring and flight verification programs are used.

The PWCA Committee will appoint an observer whose travel and accommodation and food expenses must be paid by the organizer. If necessary, the organizer can appoint experts approved by the PWCA.

A PWCA Observer must be present at each Pre-World Cup event. His role is to check if the organization, the site, flying conditions, rescue, retrieval are acceptable to organize a World Cup event in the future.

At the end of the competition, this observer must write a report about the Pre-World Cup that will be sent to the organization and to the PWCA Office. The PWCA Observer's travel, accommodation, food and catering expenses must be paid by the organizer.

6 DURATION AND SCOPE OF WORLD CUP EVENTS

The Paragliding World Cup tour comprises at least 5 competitions. A World Cup event consists of 7 days and a maximum of 6 World Cup validated tasks. If during the week, 6 tasks have not been validated for the World Cup Ranking, the 7th day is a competition day.

The local pilots registration takes place the day before the event.

The prize giving ceremony takes place on the night of the last competition day.

7 DISCIPLINES

The competition must comply with the PWCA International Competition Rules.

8 ADDITIONAL COMPETITIONS

The World Cup Organizer is required to include additional open flying competitions in the event program, if weather conditions don't permit to run a World Cup task. The Organizer decides on the additional competition with the TD and the PR Officer to make the event attractive to the public and medias.

The objective of this competition is to present the World Cup event to the public and the media. The character of these rounds should remain flexible, such as to include challenge, parallel races, touch and go, etc...

This competition should have an official ranking and a prize giving ceremony.

For non-flying day, other activities should be proposed to the pilots.

9 CANCELLATION OF A WORLD CUP EVENT

In case of cancellation of a World Cup event, due to meteorological conditions, a part of the entry fee may be reimbursed to pilots by the organizer.

10 ORGANIZATIONAL STRUCTURE

The structure of the organization committee of a World Cup Organizer must have at least the following :

- General Organizer
- Meet Director
- Safety Manager (in charge of organizing and controlling the report back)
- Launch Manager and his staff
- Goal Manager and his staff
- Information Manager (in charge of displaying infos, results, etc)
- Scoring & flight verification assistant
- Accommodation and accreditation
- Transport Manager
- Meteorological reports
- Press, Entertainment and Public Relations
- Rescue service
- Competition Doctor
- Available helicopter.

11 PREPARATION OF THE COMPETITION

11.1 GUIDELINE FOR TASK SETTERS

The task setting committee has a key function in the proper conduct of the competition, and in safe flying. To help the task setter and the pilots committee to fulfill this important and difficult mission, the PWCA asks the following :

The local task setter has to prepare the following documents and send them to the PWCA Office at least 14 days before the competition starts :

- A description of the flight area, its characteristics. Especially a description of the valley wind systems for all typical meteorological situation.
- A map of the area with the location of possible danger zones. For each danger (cables, etc), a single document with map and description should be available to be later used during task briefing.
- A set of possible tasks for each typical weather situation. This list should include at least 2 possible tasks for each main wind direction and for thermally good, medium and bad days.

- Turn point list with UTM coordinates in WGS84.
- Pilots' map with turn points.

11.2 ACCOMMODATION INFORMATION FOR PILOTS

The organizer must send to the PWCA Office, by email, at least 2 months before the event for pilot's information, several kind of accommodation, information on the competition place & coordinates of the organization, dates & schedules of registration, information on how to reach the competition area on the easiest and fastest way etc...

The organizer can also put these information directly on a web site and submit his web site address to the PWCA Office to be included as a link from PWCA web site.

11.3 ACCOMODATION FOR TD, TA AND VIDEO TEAM

The organizer must inform to the PWCA Office about the location of the accommodation of the TD, TA and the PWCA Video Team at least 15 days before the competition start.

12 INSURANCE

The World Cup Organizer must have liability insurance to cover the event with an insurance limit of at least 700000 Euros. The organizer insurance policy must include the PWCA and its officials (TD, TA, Video Team, PR Officer, etc) and the PWCA equipments (computers, etc) as additionally insured.

We remind that pilots must be covered according to the organizer's insurance national law, most of the time the coverage is sufficient, but it can happen that in certain countries either the coverage is not sufficient or it is not possible for the pilot to be insured abroad his own country so we would like to remind that it is the organizer's responsibility to provide from their insurer a special coverage for these pilots for this special World Cup event.

If it is not possible it MUST be notified in the competition entry requirements.

13 PILOTS REGISTRATION

13.1 Pilots Registration / Selection

The registration process is performed by the PWCA Office according to ICR § 7

Pilots registration and selections is made by the PWCA Office.

13.2 Number of pilots competing

125 pilots is the number of pilots that can take part in a World Cup event. However to try and fill up the events, overbooking is a common practice that could exceptionally lead to a bigger number of pilots. In any case, only registered pilot can enter the competition.

13.3 Organizer Wildcards

The 7 Organizer Wildcards (4 for the Reunion Island event) applications are subject to the organizer's approval.

The wildcard pilots must register and entry fees must be paid to the PWCA Office according to the ICR § 7.

13.4 World Cup Wildcards

The 3 PWCA wildcards must be submitted to the PWCA Office by email or by post or fax at least 2 months before the competition starts.

13.5 Pilot entry fee payment

Payment of pilot's competition entry fees (including the pilots having been granted a wild card) must be made directly at the PWCA Office according to the ICR § 7.

13.6 Organizer fee

The PWCA will retain 57,03 Euro of the pilots entry fees.

The PWCA will pay 128,97 Euro of the pilots entry fees to the organizer (organizer fee).

The PWCA will retain 186,00 Euro for the payment of FAI Category 2 sanction fee.

The part of the entry fees of the current registered pilots will directly be paid by the PWCA Office to the Organizer

- 50% (based on 125 pilots) will be paid to the organizer 1 month before the beginning of the event
- 20% (based on actual number of pilots) will be paid to the organizer 1 week before the beginning of the event
- the balance will be paid after settlement of the financial aspects.

The organizer fee covers, but is not limited to :

- transport to all flying sites.
- retrieval on main roads.
- a map of the area with all necessary documentation (including turn point location on the map)
- at least one dinner and party
- arrangement for advantageous prices for food and lodging if possible

Lunch packet are highly recommended.

13.7 TEAM LEADERS AND OTHER NON COMPETING PARTICIPANTS

The organizer can ask for a reduced inscription fee including☐

- Transportation.
- All documents concerning the competition.
- Daily results especially printed for them.
- Participation to parties, dinners, lunch packet, etc.

This applies to non competing team leaders.

14 HEADQUARTERS (HQ) FACILITIES

The HQ of each World Cup Organizer must have the following facilities in stationary or mobile buildings that can be locked (no tents please) :

- A large room where pilots will come for registration, run report, etc.
- A smaller closed room used for private meetings (jury, PWCA Committee, organization, etc).

Single desks must be provided for TD, TA and Video Team with access to phone lines and Internet.

For the competition scoring, flight checking and web site updates, the PWCA needs:

- 2 Windows compatible printer (USB or Parallel), preferably one laser printer, the second backup printer can be inkjet with additional toner and ink cartridges and at least 2000 sheets of paper.
- Internet connection (free dialup accounts with a dedicated phone line, or an Ethernet based connection)
- Phone line with international calls
- power supply

For the press :

- free phone line with fax and internet access

For the pilots :

- computers with internet access

For general use:

- Copy machine
- Fax machine
- Ballot box, papers and pens (for pilots committee election)
- Information panels for the pilots

- Information panels for the public and press
- Result panels
- Pins, tapes, pens, paper, etc.

Other Technical equipment :

- Podium for every day team prize giving ceremony located in the best place to gather pilots and public (landing, HQ, etc) with back drop (4m wide x 3m high) display equipment, lights and sound system.
- High quality scales (up to 150kg)

At goal:

- Goal line (white colour, 1m width, 50m length),
- Vertical sight system for the goal line
- One GPS used as official clock
- Equipment to display banners and flags provided by the PWCA

At launch:

- One GPS used as official clock
- Equipment to display banners and flags provided by the PWCA
- Table and chairs for task committee
- Sound system
- Task board (2m wide x 1m high)

15 LOCAL REGISTRATION

The local pilots registration takes place the day before the event.

15.1 SAFETY LIST FOR REPORT BACK

A safety list has to be filled by the pilots during the local registration.

This safety list must include:

- pilot number, first name and last name
- glider with color and distinctive signs (sponsors, etc)
- local mobile phone (if available)
- local accommodation
- local person to contact (pilot, friend, etc) in case pilot is missing in the evening
- spoken languages

15.2 GLIDERS DOCUMENTATION

The organizer must collect glider datasheets provided by the pilots during the local registration and give them back to the PWCA (see PWCA ICR §2.7).

16 TRANSPORT

The World Cup Organizer must provide transportation for the participants, officials and the press between launch area and landing field and HQ facilities.

Dedicated transportation must be organized for TD, TA and the PWCA Video team (see § 23.4).

17 COMMUNICATION

The World Cup Organizer must have at least the following communication media :

- telephone connection (mobile or fixed) between the HQ, rescue service, the TD and the whole organization.
- at least a reliable radio connection between HQ, rescue service, launch area and landing field. Relay must be used if necessary to ensure a good connection. Where radio is illegal, the organizer must rent one or more radio frequencies compatible with the pilots equipment (2 meter VHF band) at least for safety.

18 TASKSETTING – SAFETY – REPORT BACK

18.1 TASK SUPERVISION

The organizer must supervise the complete running of the task by all means (observers from the ground and from the air), to take rescue action in case of accident, to be able to stop the task in case of danger, and to control the sportive aspects (cloud flying, etc).

As an example, he should appoint two or more acknowledged and experienced pilots who will be in charge of informing the Meet Director of existing weather conditions in flight before the opening of the window and during the task.

18.2 REPORT BACK

The organizer must make sure as soon as possible that all pilots have safely landed and reported back.

It is mandatory for all registered pilots to report back every flying day whether they fly or not. Report back can be done by phone, radio, or physically to the transportation, at goal or at the HQ.

The organizer must follow the report back progress with strong attention and decide of rescue action.

The time of last pilot reporting back must be given by the organizer to the TD every day.

19 ENTERTAINMENT AND CATERING

The World Cup Organizer should arrange a suitable entertainment and catering program for participants, officials, press, spectators and VIP guests.

It is highly recommended to provide lunch packet for the pilots, non competing participants and officials during the competition.

20 PRESS WORK AND MEDIA COVER

The World Cup Organizers shall co-operate with any media.

Accreditation and facilities must be provided for press representatives.

Press coverage shall be dealt with by the PR Manager, the press service and press conferences according to Annex 5

In order to complete the media scanning from the World Cup season, the PWCA asks the organizer to send as soon as possible after the competition all documents concerning the event (video tapes, newspaper articles, etc.).

21 ADVERTISING RIGHTS

The World Cup Organizer acknowledges the advertising rights of individual pilots and national associations and is entitled to all advertising rights in connection with the event. The Organizer also acknowledges the advertising rights and obligations of the PWCA as set out in Annex 3.

22 TELEVISION RIGHTS

The PWCA holds the rights for international broadcasts. The World Cup Organizer holds the television rights for regional and national broadcasts insofar as they do not infringe upon agreements between the PWCA Committee and supraregional television companies. The television regulations of the PWCA are set out in Annex 4 and 5.

23 TECHNICAL DELEGATE, TECHNICAL ADVISOR

23.1 TECHNICAL DELEGATE (TD)

The TD and the PWCA Committee approve the flying areas and observe and control the preparation and execution of the respective competition, but shall not be involved in organizational processes. The TD is part of the Task Setting Committee. He must provide a daily report on the task for the PWCA web site. The TD is appointed by the PWCA Committee.

23.2 TECHNICAL ADVISOR (TA)

The Technical Advisor is in charge of the scoring program and the GPS Checking Program. He shall produce the results that have to be duplicated by the organizer for publication. Each evening, he has to transfer the daily results with the TD's report on the web site. The TA is appointed by the PWCA Committee.

23.3 PWCA VIDEO TEAM / PR OFFICER

The PWCA Video Team (3 persons) is in charge of filming the event for the PWCA. After the end of the event, the organizer will receive free of charge one copy of the 15 min. rushes produced on the relevant competition. The PWCA Video Team is appointed by the PWCA Committee.

23.4 ACCOMODATION AND LOCAL TRANSPORTATION

The World Cup Organizer shall provide accommodation in 3 single rooms and 1 double room in an international 3 stars hotel for the TD, TA and the PWCA Video Team (total of 5 persons) as well as their transportation from the airport and back to the airport and on-site.

In addition, the organizer shall pay for the overall costs for the event for the TD and TA. This includes accommodation, food and catering costs during the event and for the purpose of site approval/preliminary meeting and competition preparation.

Dedicated transportation must be organized for TD, TA and the PWCA Video Team to allow them to fulfill their duty.

23.5 TRAVEL FOR TD AND TA

The total travel costs for the TD and the TA are shared between the 5 events organizers (1400 euros per organizer for the 2003 tour). This amount will be deducted from the organizer's fee (second part of the payment).

23.6 COMMUNICATION FOR TD AND TA

The organizer must provide a radio with an official frequency and mobile phone or SIM card for both the TD and the TA before the start of the event.

24 WORLD CUP SCORING AND RANKING

The World Cup scoring and ranking are set out in the PWCA ICR - Appendix C.

25 SCORING & FLIGHT VERIFICATION

The PWCA scoring program is under the responsibility of the Technical Advisor
Flight verification will be the responsibility of the TA and the TD.

26 TROPHIES, MEDALS AND CERTIFICATES

26.1 The official World Cup trophy

This trophy is awarded by the PWCA to the winner of the overall World Cup during the final tour event. It is provided by the PWCA.

26.2 Trophies for the Overall World Cup Winners (final event)

Trophies for the first 3 finishers in the overall World Cup ranking, will be awarded by the PWCA.

Trophies for the first 3 female finishers in the overall World Cup ranking, will be awarded by the PWCA.

26.3 Trophies for each event

Trophies, awards, material prizes, gifts, certificates, etc for each event must be provided by the World Cup Organizer for the first 3 finishers, the first 3 female finishers and the winning team in the event overall ranking.

26.4 Team Trophy: (see PWCA ICR §5)

Immediately after each task, at the best location to gather pilots and public, the organizer must organize a ceremony for the winning team of the day with the World Cup back drop, sound system and music.

26.5 Prize money

Prize money must be provided by the organizer at each World Cup competition according to PWCA ICR §29.

Extract of PWR ICR §9:

Prize money at each competition must be given at least to the top 3 pilots and the top 3 female pilots. 30% of the total prize-money is given to the top 3 female pilots and 70% to the top 3 pilots. The minimum total amount for prize-money is 2000 Euros.

It is mandatory for World Cup pilots to be present at the prize giving ceremony if they achieve a position for which prize money is to be awarded. Pilots who do not respect this rule will lose the right to receive prize money.

The table below is an example with a prize money of 6000 euros :

<i>Ranking</i>	<i>Overall (in Euros)</i>	<i>Women (in Euros)</i>	
<i>1st</i>	<i>2100</i>	<i>900</i>	<i>50%</i>
<i>2nd</i>	<i>1260</i>	<i>540</i>	<i>30%</i>
<i>3rd</i>	<i>840</i>	<i>360</i>	<i>20%</i>

ANNEX to the PWCA REGULATIONS

ANNEX 1 - PWCA INTERNATIONAL COMPETITION RULES

A1.1 The disciplines are set out in the PWCA ICR book

A1.2 The competitions correspond to FAI/CIVL Class III.

ANNEX 2 - CONDITIONS FOR WORLD CUP ORGANIZERS

A2.1 Organizational and Technical Conditions

A2.1.1 Adequate accommodation capacities must be available in at least two categories for participants, officials, press representatives and sponsors.

A2.1.2 The Organizer must be in possession of the necessary technical equipment such as communication media, orientation systems, meteorological and navigational instruments.

A2.1.5 The organizer must care for the positioning and will respond for all the advertising materials provided by the PWCA.

A2.2 Personnel Requirements

A2.2.1 The Organizer must have sufficient qualified personnel to occupy the positions as required by the PWCA Rules.

A2.2.2 The main officials must have sufficient knowledge of English, being the official organization language.

A2.2.3 Management personnel must have sufficient competence in their respective areas with regard to authorities and institutions.

A2.3 Financial Aspects

A2.3.1 The Organizer must have the necessary funds to provide a prestigious background for the event.

A2.3.2 The Organizer shall invest sufficient funds in local and regional advertising.

ANNEX 3 - ADVERTISING RIGHTS

The PWCA Committee reserves the following advertising rights :

A3.1 World Cup title.

A3.2 Identification on all vehicles used by the organizer of respective World Cup event.

- A3.3 Identification on all official printed matter, such as posters, pilot/results lists, press releases etc.
- A3.4 Four 600 x 100 cm banners with identification at launch area and at landing field.
- A3.5 Four 600 x 100 cm banners with identification at entrance and exit of the town.
- A3.6 A “back drop” that must be used as a price giving ceremony back ground, official communication back ground including briefings, classification and meteo information.
- A3.7 Flags for take off and for the landing fields. Four 400 x 100 cm banners for take off and four for the landing field.
- A3.8 Party sponsoring, e.g. pilots’ evening, opening ceremony.
- A3.9 Prizes in the form of products.
- A3.10 Hospitality drives, e.g. VIP cards, accreditation.
- A3.11 The producers interested in covering the PWCA invent must always take in account the interest of the local organizer providing information for local news. In that sense all official press teams must provide, when requested, an info-pack of 4 photos, 15 min rushes, depending its specialty.
- A3.12 A stand for the World Cup sponsors at the landing fields or in the headquarters.

ANNEX 4 - BROADCASTING RIGHTS

The broadcasting arrangements of the PWCA shall be made in accordance with the contractual agreements with public or private television and radio stations. They shall be revised from year to year.

ANNEX 5 - MEDIA AND PRESS

The PRESS area preferably a separated room must be provided with□

Phone, Fax, Computer with Internet connection, TV set and Video, Bill board and Drinks.

The following files must be available□

- Previous year results.
- Pilots list.
- Information on the top 30 pilots when available.
- Competition Rules.
- Maps with Turn points, photos of the area.
- Competition Calendar.
- Information on the Region.

- PWCA info address, web sites etc...
- Sponsors information.

ANNEX 6 - MANAGEMENT OF IMAGE RIGHTS

The PWCA holds the rights of image for all the events. It means that all production of images is submitted to authorization both for shooting and for distribution under all its forms. In no case the designated organizer of an event can steal to the PWCA the use of the rights, except if he has been appointed expressly by the PWCA

The PWCA PR officer will take care of the respect of this rule and he is entitled to manage the rights of image.

ANNEX 7 - ACCREDITATION

The organizer must appoint a Media Press officer with helpers to perform the following tasks:

- Accreditation under the supervision of the PWCA PR officer
- Positioning of the PWCA advertising equipment at the take off and landing
- Positioning of the Back drops for Podium and Interview place at the wish of the PWCA PR officer

All representatives of the press, radio and television, as well as photographers and independent production companies, have to accredit nearby the PR officer of the organizer to access and operate freely at the take off and landing sites. Any Local and National TV companies are welcome, Any TV or film producer for commercial purposes has to contract with PWCA before being allowed to operate, this contract must be signed with the PWCA Office prior the start of the event.

An accreditation card will be delivered, mentioning the names, first names, nationality, social reason of the company.

During the accreditation, an information form will resume the information above and will specify the use that will be made of the images, photograph or press articles ; this will allow at the end of the season to draw up a media statement of the World Cup and to manage a press listing.